



25th World Scout Jamboree

Jamboree Circular #4



Draw your Dream!

The Organizing Committee for the 25th World Scout Jamboree – 2023 SaeManGeum
Le comité d'organisation du 25^e Jamboree Scout Mondial – 2023 SaeManGeum

16 September 2022

Dear Heads of Contingent,

Greetings from SaeManGeum, Korea!

The 25th World Scout Jamboree is now less than a year away and time is of the essence.

Thank you for your constant interest and effort to have your fellow scouts experience a unforgettable once in a life time event. We believe that the following information can help you better prepare for your contingents in timely manner.

Registration and Deposit Deadline

Deadline for registering contingent size and making deposit payment is due in the 19th of October. We will no longer be accepting participants after that date and for those who have not transferred their deposit by that date will be disqualified as participants of the 25th World Scout Jamboree. For more details, please refer to the content below.

Operation-K

Every participant of the 25th WSJ should register in our online registration system and Operation-K is not an exception. Specific categories in the system would help us identify who Operation-K participants are and help us assist them with the benefits that they should acquire. Guideline for registering 10 Operation-K participants and more information is shown below.

Deputy Sub Camp Chief Selection

Sub Camp life for scouts is one of the most memorable moment as it gives chance to be intimate with neighboring scout friends. To make the best out of each experience, the role of a Deputy Sub Camp Chief is essential. Therefore, we would like to start the selection of the Deputy Sub Camp Chief position. You can look for more details of the selection and its process in the below content

Commemorative Coin

Commemorative Coins to celebrate the 25th WSJ is now being made. Please refer to appendix#4 for more information on how you can collect them.

Please refer to the information below;

Content

Item 1 : Registration and Deposit Deadline

19 October 2022 is the deadline for both the registration and deposit payment of the Jamboree Fee. It would be the last chance to participate for the 25th WSJ and no additional registration is allowed after deadline.

If the deposit is not transferred by the 19th, relevant NSO will automatically be **listed as 'Not Participating'** for the 25th WSJ. In case a deposit was made for partial participants until the deadline, it will be understood as that only those participants are coming to Korea and HoCs are asked to send us another registration form accordingly. Balance invoice will be issued afterwards.

To be prepared and avoid such mishappenings, we strongly recommend each HoCs to send their final **registration form before the end of September**. This way, we would have enough time to issue a revised deposit invoice and to transfer deposit before deadline.

Please keep in mind that the deadline is the 19th of October 2022 23:59, based on Korea Standard Time(KST).

Item 2: Operation-K

Operation-K Guideline

- Preamble
 - The Organizing Committee intended to purchase and then provide the airline tickets requested by each NSO; however, some NSOs and WOSM have expressed concerns on the possible difficulty in securing the same flights as non-Operation-K participants.
 - Following requests to seek solutions where there is no visible distinction between Operation-K participants and non-Operation-K participants, the process of purchase for the airline tickets has been changed.
- Operation-K support provided
 - Number of people : 10 (9 youth participants, 1 unit leader)
 - For whom? : young people who are unable to join the Jamboree due to challenging economic circumstances
 - Details of the coverage : participation fee, international round-trip ticket (flights with a domestic layover point will not be covered.)
<ex.> New York→Washington→Incheon (New York→Washington domestic flight not covered, Washington→Incheon international flight covered)
 - Type of seats: standard economy (business and first class not covered.)
 - How to proceed with the purchase : select one out of the two methods shown below (however, contingents consisting solely of Operation-K participants can only opt for the option B.)

○ How to proceed with the purchase

● Option A

- 1. The contingent purchases the tickets for their Operation-K participants.
- 2. The contingent sends the documents that can serve as proof of purchase to the Organizing Committee.
- 3. The Organizing Committee transfers the airfare to the contingent after approval and verification of the purchase eligibility.
- * Required documents as proof of purchase: e-Ticket and invoice with the names of the Operation-K participants clearly specified, receipts (credit card receipt or bank transfer receipt), legal documents presenting the NSO as a legal entity, copy of bank passbook (account holder must be the NSO)
- Transfer fee and intermediary bank fee : to be borne by the contingent
- Transfer currency: US dollar (\$) or European euro(€)⇒only applicable to EU members
- In case of participant being unable to board the flight:

Action	Reasons for not boarding the flight	Note
Return of airfare refunded in accordance with the airline company regulations to the Organizing Committee	Unable to board due to reasons attributable to the airline company or the Organizing Committee	Refund & transfer fees to be borne by the contingent
	Unable to board due to force majeure such as illnesses, infectious diseases, etc (will require a written diagnosis and the like to be submitted)	
Return of the entirety of the airfare to the Organizing Committee	All other instances that do not pertain to the reasons above	Refund & transfer fees to be borne by the contingent

※ Failure to comply with this airfare return guidance might lead to the NSO being ineligible and removed for Solidarity Operations for future World Scout Events.

● Option B

- If the contingent has a specific and preferred itinerary:
 - 1. The contingent provides details and specifies the requested itinerary (flight number, departure date, departure airport, arrival date.)
 - ※ Please refer to 'Choosing an option and registering Operation-K participants' below for more information
 - 2. The Organizing Committee purchases the airline ticket, after giving positive consideration to the itinerary requested by the contingent and shares it with the contingent.

- If it is not possible to purchase the tickets as requested by the contingent or if the contingent does not have specific itinerary preferences:
 - 1. The Organizing Committee will propose an itinerary in consideration of the Jamboree schedules and share it with the contingent for approval.
 - 2. Once the contingent is in agreement, the Organizing Committee will purchase and provide airline tickets.
- In case of participants being unable to board the flight, the contingent must send a notice to wsjokoptb@scout.or.kr in advance.
- Contingents will need to prepare the documents required to purchase tickets such as passports and etc.
- In case of participant being unable to board the flight:

Action	Details
Contingent exempt of liabilities	Unable to board due to reasons attributable to the airline company or the Organizing Committee
	Unable to board due to force majeure such as illnesses, infectious diseases, etc (will require a written diagnosis and the like to be submitted)
	If a 100% refund in accordance with the airline company (with which the tickets were booked) regulations is possible
Contingent charged indemnity costs	The entirety of the airfare if the reason for failing to board the flight is other than the reasons for exemption of liabilities

- ※ Failure to comply with the charged indemnity costs might lead to the NSO being ineligible and removed for Solidarity Operations for future World Scout Events.
- Choosing an option and registering Operation-K participants
 - Choose an option and register via the registration system from: 15 October 2022 ~ 31 October 2022
 - ※ For contingents opting for option B, the flight information (flight number, departure airport, departure date, arrival date) can be entered into the participant registration system until 30 November 2022
 - ※ As October is the deadline for budget formulation, any changes requested after this period may not be reflected in the budget. As such, the window of registration is narrow and contingents are advised to finalize the selection of Operation-K participants and prepare the copies of their passports in advance.
 - We will notify you on how to use the registration system for this purpose after 1 October 2022.

- Going forward
 - Option A: Purchase of tickets by the contingents (until January of 2023)→ transfer of airfare (February 2023 onward)
 - Option B: Purchase agency selection (January 2023)→ purchase and provision of tickets (February ~ March 2023)

- Communication
 - Email (ok-visa@scout.or.kr)
 - Officer in charge : Park Sunnam, Visa-Operation-K Team

Item 3: Deputy Sub Camp Chief Selection

As part of the process to gear up the preparation, we would like to **call for applications on Deputy Sub Camp Chiefs** who will be teamed with Sub Camp Chief(Korean) to **plan and manage sub camps life** from the preparation stage to the actual event itself.

As a Deputy Sub Camp Chief, **you will be given the authority to recruit your own staff members** considering balance of geographic, gender, and age. **Organizing a daily unit leaders meeting** during the Jamboree will be also part of your responsibility.

Applicants who have been **recommended by the previous World Scout Jamboree host countries will be considered with the first priority** under one condition;

If possible, we would like to ask you to bring the World Scout Jamboree History to life. With this occasion, we have this idea of decorating the sub camps with the elements from the past World Scout Jamborees, such as logos, design features from the time the Jamborees were held by each host country. In doing so, we would like to display the memories of the former Jamborees in the present time.

Please consider, when recommending candidates, **who have at least 10 years or longer of experience** in international scouting with **language capacity** - English being the primary one and/or French, Spanish, Russian, Arabic, Korean also counts.

If your NSO is putting forward more than one applicant, please have them ranked; so that we can consider them after each former host country has an equal chance to be represented. In this case, NSO needs to enclose the form in Appendix2 to 25wsj@scout.or.kr.



Don't be disappointed if you are from a country haven't hosted a Jamboree before. We will **take into consideration for the capable scout leaders from regions haven't had hosted the International Jamboree before**. All you have to do is to **get approval from your Regional Scout Committee** before submitting the application form.

Those who have served as a sub camp chief before, in previous Jamborees – regional or/and international and regardless of previous experience, who are capable of operating a sub camp are also welcomed to sign up.

Applications(form is available in appendix1) with the endorsement from the respective NSO **will be accepted through email 25wsj@scout.or.kr by Sunday 30 October 2022**.

Along with the activities and other exciting programs, sub camp life being one of the dominating parts of the Jamboree, we would like to recruit members with the right mind and skill-set to serve as a deputy sub camp chief.