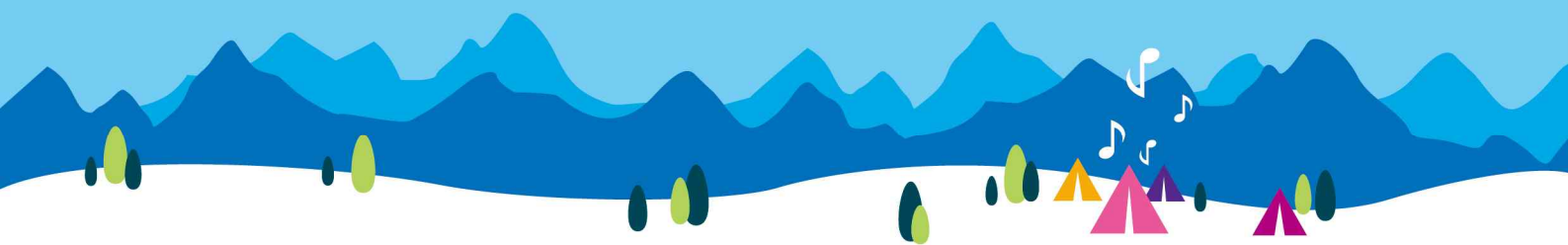




25th World Scout Jamboree

Jamboree Circular #21




Draw your Dream!

The Organizing Committee for the 25th World Scout Jamboree – 2023 SaeManGeum
Le comité d'organisation du 25^e Jamboree Scout Mondial – 2023 SaeManGeum

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I . IST update

1. Completion of IST Job Allocation

We are pleased to announce that 98% of the IST job allocation has been successfully completed. There are two ways to learn about the approved job:

① For individuals who have their username and password:

They can log-in directly into the registration system and check their confirmed job allocation.

② For NSOs who made a bulk upload:

By using your contingent admin account, you can download the list of approved jobs for your ISTs. If you don't remember admin account details, please send an email to reg_platform@scout.or.kr to request a password reset.

2. IST communication

ISTs who have provided their email addresses will receive a welcome message from the Jamboree Management Team(JMT). This message will include essential information about the IST orientation and instructions on how to join the dedicated communication channel.

For NSOs that have made bulk uploads, we will separately communicate with HoCs regarding the process of joining the IST communication channel, as well as the date and time of the IST orientation by department. We kindly request that you relay this information to your ISTs accordingly.

3. NSO IST Coordinator

It is strongly recommended that each NSO contingent must appoint an IST Coordinator. For this important position, we advise choosing a member of your Contingent Management Team (CMT). During the Jamboree, an IST Coordinator Meeting will be held where the IST Career Management and Staff Hub Operations Team will discuss essential IST-related issues.

To facilitate this process, please complete the attached appointment form and return it to us by **30 June**. Once we receive the form, an invitation will be sent to the designated coordinator through the Slack channel.

II . Special Guest Update

The Special Guests program, will welcome a number of distinguished guests from participating countries to the 25th World Scout Jamboree from 1 - 12 August 2023. Special Guests visiting the Jamboree site will be provided with a differentiated service.

When is the application deadline for Special Guests?

The application date has been extended to **30 June** due to the continued interest from numerous NSOs and Contingents. To apply, please complete the attached form by 30 June, 18:00 (Korea Standard Time, GMT+9).

Applications for Special Guests will be accepted and registered according to the order in which they are received. 'Letters of invitation' will be sent to each Special Guest after the applications have been received and registered in our system. Detailed information will be provided, including the Jamtel (accommodations for Special Guests only).

Special Guest participation fee

The participation fee is USD 100 per person, valid for 3 days. Based on the criteria set by the 25th World Scout Jamboree Organizing Committee Special Guest protocol, all pre-approved* Special Guests will be exempted from paying the participation fee. (Other attendees who are accompanying the pre-approved Special Guest(s) are subject to the original Special Guest fee).

(*Note: Pre-approved Special Guests: Current heads of state, prime ministers, local and international figures requested by WOSM, etc.)

Special Guest will be provided with the following package: Special Guest ID card, Scout scarf (designed specifically for Special Guests only), lounge access with light refreshments (coffee + cookies), vehicle support, 3 meals, and other souvenirs. Jamboree status briefings can also be provided upon request.



Payment

The Organizing Committee will send a confirmation email together with an invoice to the contact email provided in the application form. Participation fee should be remitted to the account stated in the invoice. Individuals eligible for exemption from the participation fee will also be confirmed in the email.

Do Special Guests need to register on the Jamboree platform?

In principle, all participants attending this Jamboree must register on the Jamboree platform. However, we understand that many Special Guests have sensitive personal information and are unwilling to disclose that information to the public.

Please fill out as much basic information as you can on the attached excel file without including the sensitive information you do not wish to disclose, and submit separately to wsiguest@scout.or.kr.

Once the Special Guest's personal information is received in the attached Excel file, a designated staff will upload the information to the Jamboree platform manually. The Special Guests' personal information will be kept strictly confidential and accessible only to a limited number of authorized personnel of the Jamboree Organizing Committee.

Do Special Guests need to complete 'Safe From Harm' training?

All adult participants attending this Jamboree are required to complete the 'Safe From Harm' training. Therefore, all Special Guests, including staff members, must complete the Training. Special Guests can complete the 'Safe From Harm' training by filling out the paper-based questionnaire provided upon arrival at the Jamboree site.

How will meals be provided for Special Guests at the Jamboree site?

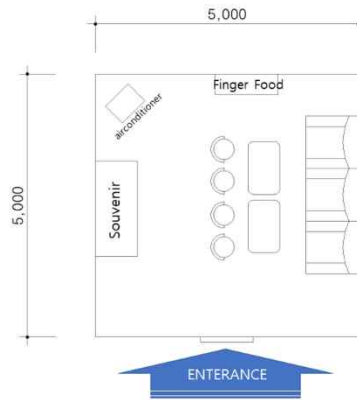
The Special Guest participation fee is valid for 3 days and includes a total of three meals (not 3 days meals) at the Jamboree site during this period. Special Guests will be provided three meal coupons that they can use to eat at the IST Cafeteria at the Jamboree site.

Special Guests can also visit Delta's Food House for a fee, as the guest lounge only serves light refreshments.



Special Guest Lounge

Special Guests can access any of the four lounges located near the Jamboree Headquarter in Delta Area. Equipped with air cooling systems, Special Guests can enjoy light refreshments and snacks. For those who wish to receive a briefing on the 25th World Scout Jamboree, please let us know in advance via email(wsjguest@scout.or.kr).



Are there shuttle vehicles available for Special Guests?

For Special Guests, a shuttle vehicle is available to provide round-trip transportation between the Welcome Center and the Guest Lounge. During the shuttle ride, a staff will accompany the Special Guests and provide information about the Jamboree site.



- █ Special Guest Shuttle Vehicle
- ✓ Jamboree HQ in Delta Area
- # Welcome Center



Jamtel

'Jamtel.' short for Jamboree Hotel, is the accommodation service provided exclusively to Special Guests who have applied for the Special Guest program. Other guests who are not a under the category of a Special Guest have made a reservation at the Jamtel mentioned in the attached file, the reservation may be canceled.

What is the operating period and location of Jamtel?

Jamtel operates from 1 - 12 August. Two hotels and one resort located outside the Jamboree site are used as Jamtel accommodations, and a shuttle bus will operate between the Jamtel and the Jamboree site.

Shuttle Bus service is as follows:

- Morning (from Jamtel to the Jamboree site) - 7:30 AM and 8:30 AM
- Afternoon (from the Jamboree site to Jamtel) - 5:00 PM and 6:00 PM
- Estimated travel time is 10 minutes to the resort and 20 minutes to the designated hotels.



How much is the accommodation fee for Jamtel?

The accommodation fee for Jamtel is KRW 180,000 (Approx. USD 136) to KRW 220,000 (Approx. USD 166) per day based on double room occupancy. The accommodation fee must be paid directly to the respective Jamtel hotel. Please refer to the attached file for payment methods, contact information, and email address.

If you have any questions regarding guests, please contact wsjguest@scout.or.kr. Please type "Guest" in the email subject.



III. Contingent Reception

Contingents and other Scouting affiliated organizations will hold receptions during the 25th World Scout Jamboree so that invited guests can experience each other's cultures and participate in cultural activities.

Date & Time

- Dates:** from 3 – 5 August and 7 – 10 August. There will be no reception during 6 August because of the Cultural Day event.
- Time:** Between 11:00AM to 8:30PM
Each event can last for a maximum of 1 hour and 30 minutes. Cleaning time must be strictly followed for the preparation of the next reception.

Venue : 1st floor of Jamboree Headquarter located in SaeManGeum Delta

The reception venue is consists of two spaces:

- SaeManGeum Hall(main hall) - Can accommodate up to 300 people on banquet type.
- Dream Ground(outdoor space) - Can accommodate up to 200 people on banquet type.

The reception venue and time slots are limited, and reservations are made on a first-come, first-served basis. When making your reservations, please take into account the already confirmed receptions as shown in the attached schedule. If you have any specific plans that require additional support for accommodating your needs, please contact to wsj25reception@scout.or.kr.

Please refer to the appendix 21-3 for the details of venue and payment.

Reception Food

The Organizing Committee has collaborated with a professional catering service to offer a variety of foods from snacks, meals and even Korean cuisine, at different price ranges. We will strive to provide excellent service and comply with food safety regulations while keeping costs as low as possible. Therefore, we recommend taking advantage of the professional catering service and set menus offered at reasonable prices.



The basic menu will be provided in three catering options as attached: USD15/pax, USD20/pax, and USD30/pax. Additional menu options can be discuss with the catering company, Ourhome.

We would also like to remind you once again that alcohol is strictly prohibited throughout the Jamboree. No alcohol will be served at any reception or anywhere else on the Jamboree premises.

The invoice for Catering Services will be provided separately by the catering company “Our Home” with payment information.

Any changes related to food/catering service should be notified at least 14 days prior to the scheduled event.

We understand that there may be unavoidable circumstances and Contingents may want to cancel their reception reservation. However, the following regulations will apply based on the Korean Trade Fair Act below:

Cancellation Notice received by OC	Refund/Penalty
Notice given 30 days before the event	The event can be canceled, but a 10% deposit will not be refunded.
Notice given within 15 days of the event	You must compensate Our Home with 30% of the expected revenue loss as a penalty.
Notice given within 7 days of the event	You must compensate Our Home company with 70% of the expected revenue loss as a penalty.
Notice given within 3 days of the event	You must compensate Our Home companywith the full amount of the expected revenue loss as a penalty.

If you have any inquiries regarding the reception arrangements, please contact us at wjs25reception@scout.or.kr. When sending an email, please include "Reception" in the subject header.



IV. Extension on Personal Information Modification

Changes to participant information for the 25th World Scout Jamboree platform ended on May 31, 2023. However, things like passport issuance and air ticket reservations continue to change. Therefore, the Jamboree Organizing Committee will extend the period for changing the participant information ONLY up to 25 June 2023.

Please note that the Organizing Committee Secretariat will not make any modifications to personal information on behalf of participants for information that can be directly modified by the administrator of the Contingent as follows: Contact information, passport information, medical information, religion, arrival/departure schedule etc.

For any inquiries regarding the registration system and participant information modification, send it to reg_platform@scout.or.kr.

V. Guidelines for Infectious Diseases

We would like to request participants to adopt the attached "Personal Hygiene Guide" as part of your daily routine during the 25th World Scout Jamboree to prevent the spread of any infectious diseases such as COVID-19.

1. COVID-19 Prevention and Response

In response to COVID-19 during the 25th World Jamboree, as participants may still be infected, the organizing committee will operate temporary screening clinics for immediate testing of participants with symptoms of COVID-19. Temporary quarantine facilities will also be available for foreign participants who tested positive while Korean participants will be sent home.

(1) Temporary testing center for COVID-19

- **Operating Date and time:** 29 July to 12 August from 09:00 to 18:00.
 - * Participants can visit the Jamboree Hospital and get tested for COVID-19 during the off-hours.
- **Location:** Delta Area (bottom left) There will be a container and MQ tent set-up.

When the symptomatic participant arrives, he or she needs to complete a document and proceed to screening with the guidance of an IST.

(2) Temporary Quarantine facilities

- **Operating Date & Time:** 24-Hours from 29 July to 16 August
- **Location:** The National Youth and Rural Life Center Dormitory in Gimje.
- **Quarantine Period:** 5 days*. During this period the participant can only stay in his/her assigned room. Meals and personal items will be provided. Wi-Fi is available in the room.
 - * The five days quarantine period is based on the Korean Health Authorities Quarantine Guidelines.



2. Vaccination recommendations to prevent infectious diseases

Apart from the COVID-19 vaccine, participants can also choose to receive another vaccination to prevent infection. The vaccinations recommended by the Korea Centers for Disease Control and Prevention are as follows:

● Measles

Korea was certified as a measles-free country by the WHO in 2014. Given the international situation, including decreased routine immunization rates due to the COVID-19 pandemic and increased measles outbreaks, **we recommend that participants and staff who are not immunized* complete the measles vaccination (MMR) at least 4 weeks prior to entry into Korea.**

* If one or more of the following four items is applicable, you are considered immune

- ① Recorded history of two doses of measles vaccine (MMR)
- ② Measles antibody (IgG) identified by serum test
- ③ a history of measles confirmed by laboratory tests
- ④ Those born before December 31, 1967 in Korea (domestic only)

● Meningoccal meningitis

Bacterial meningitis, which can be caused by meningococcal infection, can cause severe brain damage and is very fatal. Although the incidence of meningococcal infection is very low in Korea, with around 10 cases per year, it can be spread by respiratory tract when people from different countries gather in crowds. Therefore, for the health and safety of participants and staff, **it is recommended to be vaccinated against meningococcal infection at least 4 weeks before entering Korea**(at least one dose of vaccination).

[Personal Hygiene Guide]

- **Wearing a mask**
 - It is recommended to wear a mask when close contact is unavoidable, such as crowded events like the opening and closing ceremonies, bus rides and indoor activities.

- **Wash your hands for more than 30 seconds** (before and after bathroom/cooking/meal)
 - Wash hands in running water for at least 30 seconds using soap or cleaning agent

- **Coughing etiquette**
 - Cover your mouth and nose with a tissue or sleeve, not your hands, when coughing or sneezing.
 - Wash your hands after coughing or sneezing without touching your eyes, nose, or mouth.

- **If symptoms* occur, get immediately tested at the temporary testing center in the Jamboree site**
 - * Fever, cough, shortness of breath, chills, muscle pain, headache, sore throat, vomiting, diarrhea, etc

 - ※ Visit the Jamboree hospital for non-respiratory symptoms such as abdominal pain, diarrhea, rash, loss of appetite, etc.

- **Periodic ventilation and cleaning**
 - Dry and ventilate your tent and sleeping bag daily, and clean your living space.



[Appendixes]

Appendix 21-1: NSO IST Coordinator Appointment Form

Appendix 21-2: Jamtel Information

Appendix 21-3: Revised Reception Application Form

Appendix 21-4: Additional Reception Information

Appendix 9-1: Application Form(Special Guest & Jamtel)